**The General Data Protection Regulation (GDPR) is a** [**regulation**](https://en.wikipedia.org/wiki/Regulation_(European_Union)) **on** [**data protection**](https://en.wikipedia.org/wiki/Data_protection) **and privacy which comes into force on 25th May 2018. The GDPR aims primarily to give control to citizens and residents over their personal data. The GDPR also brings a new set of "**[**digital rights**](https://en.wikipedia.org/wiki/Digital_rights)**" for EU citizens in an age of an increase of the economic value of personal data in the** [**digital economy**](https://en.wikipedia.org/wiki/Digital_economy)**. For more information please see our Data Privacy Statement in the church hall or talk to your elder.**

**What information do we collect?**

We collect personal details including names, addresses, date of birth, telephone numbers, email address and in some cases financial information. Other information may include allergies and medical details, dietary requirements and permissions.

**What do we use the information for?**

We process data with personal details to enable us to contact you. We share this information through our directory to enable all members and adherents to contact each other. We also collect this information through registration forms for various organisations within the church. Some personal contact details are published through our website. We process your financial information for the sole use of direct debit giving and Gift Aid. We hold allergy and dietary requirements to enable us to safely provide meals and refreshments. We hold medical information to ensure your safety. We hold permission from you to include photographs on notices and on our website. We also publish names on our weekly prayer list and electronic Prayer Chain.

**How do we protect your information?**

The registration forms we hold are kept in a locked cabinet which can only be accessed by the key holders. Some information is kept on computer files held by the Church Secretary and some church leaders of organisations. These computer files are password protected.

**Do we disclose any of your information to outside parties?**

Any information that needs to be passed to outside agencies or organisations within the church, East Midlands Synod and Church House will only be done so with the owners knowledge and written consent.

**How long do we hold data?**

Please see our Privacy Statement which can be found in the church or the hall.

**Your consent**

By signing this document you are consenting to this Policy.

**Changes to our Privacy Policy**

Any changes to this policy will be given to you in writing.

Signed ……………………………………………….. Dated……………………………..